

PICT MODEL SCHOOL

Survey no. 6, Mahalunge - Balewadi, Pune - 411045

Minutes of the First Annual General Body (AGM) of the Parent-Teacher Association for the year 2022-2023

Date: Monday, 12th July 2022

Time: 9:00 am to 9:30 am

Venue: Physical- PICT Model School Board Room (Teacher Representatives)
Online-Microsoft Teams (Parent Partners)

EPTA Members Present:

Ms. Abira Mishra	Chairperson
Ms. Renuka Navale	Parent Representative -Grade 1- Joint Secretary
Mr. Shantanu Sathe	Parent Representative -Grade 2- Vice-Chairperson
Ms. Madhuri Kale	Parent Representative-Grade 5
Mr. Eknath Kandale	Parent Representative-Grade 6
Ms. Sanchali Iyer	Parent Representative-Grade 7
Ms. Arti Sharma	Parent Representative-Grade 8
Ms. Harshada Thite	Parent Representative-Grade 9
Mr. Shishir S. Jhaveri	Parent Representative- Grade 10
Mr. Upendra Fadnis	Parent Representative- Grade 11
Ms. Shweta Mandhanya	Teacher Representative- Grade 1
Ms. Ruchi Wani	Teacher Representative- Grade 2
Ms. Prachi Kotecha	Teacher Representative- Grade 3- Secretary
Ms. Swati Gupta	Teacher Representative- Grade 4
Ms. Pranita Chitale	Teacher Representative- Grade 5
Ms. Ankita Choudhury	Teacher Representative- Grade 6
Ms. Radha Sharma	Teacher Representative- Grade 7
Ms. Ritu Thakker	Teacher Representative- Grade 8
Ms. Shivani Baratakke	Teacher Representative- Grade 9
Ms. Prajakta Patwardhan	Teacher Representative- Grade 10
Ms. Deepa Ahluwalia	Teacher Representative- Grade 11

EPTA Members Absent:

Mr. Gaurav Suryagandh	Parent Representative -Grade 3
Mr. Sukhdeo Ramdas Kolekar	Parent Representative-Grade 4- Joint Secretary

Welcome Address:

Ms. Abira Mishra, Principal and Chairperson, extended a warm welcome to all the parent partners and thanked them for joining the AGM, despite being a weekday. The Chairperson noted that the requisite quorum for the meeting was present and called the meeting to order. The Chairperson tabled the agenda as had been circulated along with the Notice of the Meeting to all the members.

Agenda:

1. Welcome Address- Chairperson
2. Procedure of formation of EPTA
3. Introduction of members of Ex. Committee of PTA
4. Vote of thanks - Secretary

Procedure of formation of EPTA

The Chairperson informed all the parent partners that on 8th April Friday, consent forms to be a part of the school EPTA were sent to all the parent partners, across Grade 1 to Grade 10. On 13th April 2022, Ms. Suja Nair, Parent Representative of the SMC, selected the members of the EPTA via a lottery system from the consents received, on camera. The members thus selected were informed by the school thereafter. The Grade 11 EPTA member was selected following a similar procedure on 2nd July 2022.

She announced that as per the Maharashtra Educational Institutions (Regulation of Fee) Rules, the Vice-Chairperson and two Joint Secretaries were elected from amongst the Parent Representatives and the Secretary was elected unanimously from among the Teacher Representatives, in the first meeting of the EPTA, held in the school campus on 6th May 2022. The Association will be headed by the 'Principal' who is the ex-officio Chairperson of the EPTA.

The positions as the office bearers of the EPTA for AY 2022-23 are as follows-

- **Chairperson-** Ms. Abira Mishra, Principal PICT Model school
- **Vice-Chairperson-** Mr. Shantanu Sathe, Parent Representative of Grade 2
- **Secretary-** Ms. Prachi Kotecha, Teacher Representative of Grade 3
- **Joint Secretary-** Mrs. Renuka Navale, Parent Representative of Grade 1
- **Joint Secretary-** Mr. Sukhdeo Ramdas Kolekar, Parent Representative of Grade 4

The office bearers introduced themselves to all the parent partners, as requested by the Chairperson.

The Chairperson thanked the EPTA members and all other parents who had filed the nominations for coming forward to take the responsibility and offering to work with the school.

Introduction of members of Executive Committee of PTA

The Chairperson requested the Parent Representatives and the Teacher Representatives to introduce themselves to the parent partners.

All the parent and teacher representatives who were present for the AGM introduced themselves and assured the parent partners of working together to ensure the betterment of the learners.

The Chairperson informed the parent body that the EPTA members will work with the school to address issues that affect the all the stake holders collectively and they will not be responsible for bringing up individual concerns or queries.

The parent partners were requested to drop in a mail directly to the Principal and the Director Principal, using the updated email ids as mentioned in the school almanac, for any individual concerns.

Vote of Thanks

Ms. Prachi Kotecha, Secretary EPTA, thanked all the parent partners for the AGM. She extended a special thanks to all the EPTA members and the office bearers for being a part of the team who will work closely with the school.

There being no other points for discussion, the Chairperson thanked all the members of the executive committee for their presence in the 1st EPTA meeting and ended the 1st Annual General Body (AGM) of the Parent-Teacher Association for the academic year 2022-23.

Date: 12th July 22

Place: Pune